

Events Director

- Work with VP of Programming and Development Director to plan and execute monthly or bi-monthly events and programs with topics that will address the diverse interests of the members as well as entertain and inform. Programs should attract an audience representing a large cross-section of the membership and raise the visibility of the club within the membership and the community at large.
- Work with VP of Programming to set a calendar of programs and events for the year.
- Coordinate the promotion of programs with the Marketing Committee
 - Ensure that all information (event details, graphics, and information) is provided in a timely manner to the VP of Marketing/Marketing Committee so they can promote the event effectively.)
- Serve as the co-Chair of the Cropped planning committee.
- Call and reserve all event spaces ASAP so the club can promote as early as possible